



SECURITY AND PRIVACY WHITE PAPER

Poly G7500 and Studio G/X Family

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SECURITY AND PRIVACY WHITE PAPER FOR POLY G7500 AND STUDIO G/X FAMILY

Introduction

This white paper addresses security and privacy related information for the Poly G7500, Poly Studio G62, and Studio X family (Poly Studio X70, Poly Studio X72, Poly Studio X50, Poly Studio X52, Poly Studio X30, and Poly Studio X32) products..

This paper also describes the security features and access controls in HP | Poly's processing of personally identifiable information or personal data ("personal data") and customer data in connection with the delivery of Poly G7500 and Studio G/X family features, including the location and transfers of personal and other customer data. HP | Poly will use such data in a manner consistent with the [HP Privacy Statement](#), and this white paper which may be updated from time to time. This white paper is supplemental to the [HP Privacy Statement](#). The most current version of this white paper will be available on [HP | Poly's website](#).

Poly G7500 and Studio G/X family products provide video conferencing and content-sharing solutions for small, medium, and large conference rooms. They are deployed on-premises within the customer's environment. As these systems are deployed in the customer's environment, it is the responsibility of the customer to protect data that resides on the systems.

Optional Integrations Available

Your device natively supports the optional integrations as listed below. Please note that no data is shared with any other party until your device is configured to do so. Please consult the administrative guide for more detailed information.

| Optional configuration | Provisioning | Other Services |
|---|--------------|--------------------------------|
| Poly Lens | Yes | Analysis & Reporting |
| Poly RealPresence Resource Manager System (on customer premises) | Yes | Device Management & Monitoring |

By default, certain personal data is sent to the HP | Poly Cloud for use by the Poly Lens service even if you have not yet registered for access to the Poly Lens cloud service. For security and privacy details related to Poly Lens, please refer to the Poly Lens Security and Privacy White Paper located [here](#).

For security and privacy details related to the Poly RealPresence Resource Manager System, please refer to the Privacy section of the [Operations Guide for Poly RealPresence Resource Manager System](#).

Security at HP | Poly

Security is always a critical consideration for HP | Poly products and services. HP | Poly's Information Security Management System (ISMS) has achieved ISO 27001:2013 certification. ISO/IEC 27001 is the most widely accepted international standard for information security best practices.

Product security at HP | Poly is managed through the HP Cybersecurity team, which oversees secure software development standards and guidelines.

The HP | Poly Product Security Standards align with NIST Special Publication 800-53, ISO/IEC 27001:2013, and OWASP for application security. Guidelines, standards, and policies are implemented to provide our developers with industry approved methods for adhering to the HP | Poly Product Security Standards.

Secure Software Development Life Cycle

HP | Poly follows a secure software development life cycle (S-SDLC) with an emphasis on security throughout the product development process. Every phase of the development process ensures security by establishing security requirements alongside functional requirements as part of initial design. Architecture reviews, code reviews, internal penetration testing, and attack surface analysis are performed to verify the implementation.

The S-SDLC implemented by HP | Poly also includes a significant emphasis on risk analysis and vulnerability management. To increase the security posture of HP | Poly products, a defense-in-depth model is systematically incorporated through layered defenses. The principle of least privilege is always followed. Access is disabled or restricted to system services nonessential to standard operation.

Standards-based Static Application Security Testing (SAST) and patch management are cornerstones of our S-SDLC.

Privacy by Design

HP | Poly implements internal policies and measures based on perceived risks which meet the principles of data protection by design and data protection by default. Such measures consist of minimizing the processing of personal data, anonymizing personal data as soon as possible, transparently documenting the functions and processing of personal data, and providing features which enable the data subject to exercise any rights they may have.

When developing, designing, selecting, and using applications, services and products that are based on the processing of personal data or process personal data to fulfill their task, HP | Poly considers the right to data protection with due regard.

Security by Design

HP | Poly follows Security by Design principles throughout our product creation and delivery lifecycle which includes considerations for confidentiality, integrity (data and systems), and availability. These extend to all systems that HP | Poly uses – both on-premises and in the cloud as well as to the development, delivery and support of HP | Poly products, cloud services, and managed services.

The foundational principles which serve as the basis of HP | Poly's security practices include:

1. Security is required, not optional
2. Secure by default, Secure by design

3. Defense-in-depth
4. Understand and assess vulnerabilities and threats
5. Security testing and validation
6. Manage, monitor, and maintain security posture
7. End-to-end security: full lifecycle protection

Security Testing

Both static and dynamic vulnerability scanning as well as penetration testing are regularly performed for production releases and against our internal corporate network by both internal and external test teams.

Patches are evaluated and applied in a timely fashion based on perceived risk as indicated by CVSSv3 scores.

Change Management

A formal change management process is followed by all teams at HP | Poly to minimize any impact on the services provided to the customers. All changes implemented to Poly G7500 and Poly Studio G/X family products and related HP | Poly cloud services go through vigorous quality assurance testing where all functional and security requirements are verified. Once Quality Assurance approves the changes, the changes are pushed to a staging environment for UAT (User Acceptance Testing). Only after final approval from stakeholders, changes are implemented in production. While emergency changes are processed on a much faster timeline, risk is evaluated, and approvals are obtained from stakeholders prior to applying any changes in production.

Android Security Practices

On all HP | Poly video endpoints, the Android operating system is locked down. Android features and functions that are not necessary for standard operation of a given device are disabled.

- Devices run a modified and restrictive implementation of Android which limits the capabilities of the device as compared with commonly available Android phones and tablets.

- HP | Poly removes the ability to side-load APKs or access the Google Play store, and we formally test that these restrictions remain in place across product releases.
- We follow Android recommended guidelines for signature verification of installed applications, and all device software updates are restricted to HP | Poly signed update packages. Ecosystem partner applications enabled on HP | Poly devices may allow over the air updates of the partner application, independent of the device firmware update.
- All devices are tested against known rooting and jailbreaking methods and are hardened against architecture modification.
- Physical ports are hardened to protect the device from common Android attack vectors.
- Endpoints are designed and tested to ensure that a device administrator can configure the security posture according to local needs. Examples of configuration options available to a local administrator include configuration of password policy, encryption strength, and responses to failed login attempts. Logging, both internally and remotely, is also configurable.

Partner APKs that are installed on HP | Poly devices are subjected to HP | Poly security review and all installed HP | Poly and partner APKs are tested for common Android vulnerabilities including:

- Data leakage
- Sensitive data storage
- Outside influence
- Malicious modifications

Data Collection

By default, Poly G7500 and Studio G/X family devices automatically send product usage data, device data, call detail records and quality of service data to the HP | Poly Cloud for use with the Poly Lens service. Data collected will be used for the purposes identified in the table below. For details about this data processing, please refer to the Security and Privacy White Paper for Poly Lens

located [here](#).

To turn OFF data collection, please see the “Turn off the System Usage Data Collection” section in the product documentation.

NOTE: After the installation to HP | Poly devices of certain 3rd party apps or services via the HP | Poly software promotion process, please be aware that personal data may still be available to those apps or services via the device APIs even if sending data to HP | Poly has been turned OFF. Please refer to the documentation of those 3rd party applications or services for details.

If someone is an individual user of G7500 or Studio G/X family device, and their employer has purchased and configured the system on their behalf, all the privacy information relating to personal data in this white paper is subject to their employer's privacy policies as controller of such personal data

Data Processing

By default, the following information is processed and stored locally on the Poly G7500 and Studio G/X family devices:

- MAC address
- Serial number
- Display name
- System name
- IPv4/v6 addresses
- SIP username
- SIP URI
- Local contacts
- Admin ID and password
- Active Directory server access credentials
- Full Call detail record (CDR)
- System log files
- Directory entries
- IP peripheral details
 - MAC address of paired and unpaired devices
 - IP address
 - Serial number

- Encryption key (remote)
- MAC address
- Serial number
- Display name

This information is used by the device to provide basic functionality, device pairing operations, enable the REST API functionality, and to enhance the user experience by providing easy access to call history and frequently used contacts.

If you elect to use the G7500 and Studio G/X family products with the optional Poly RealPresence Resource Manager System, it will send information to that system for the purpose of provisioning and management. For details about this data processing, please refer to the Privacy section of the [Operations Guide for Poly RealPresence Resource Manager System](#).

As these devices and systems are deployed in the customer's environment, it is the responsibility of the customer to protect the data processing.

Purpose of Processing

Information that is processed is used for enhancing the user experience, allowing configuration of settings required for proper delivery of services and easy access to frequently used data.

When configured to use an optional HP | Poly device management solution, the on-premises server or cloud service processes configuration files and their override settings to aid the management of the devices in a given deployment. The server or cloud service may also process device network information, media statistics and device asset information to aid in device analytics, which enables device performance validation and visibility into customer quality of experience and service performance.

How Customer Data is Stored and Protected

Full disk encryption is used for user data at rest. Other data are unencrypted but read only and no

sensitive user information is stored on those partitions.

The user data that is encrypted includes:

- CDR
- Local contacts
- Logs
- Certificates
- Device configurations

G7500 and Studio G/X family devices use standard Android full disk encryption (FDE) with default of AES-128. Our devices have upgraded to Android 10 from lower Android version which allows FDE to still be supported. For details, please see

<https://source.android.com/security/encryption/full-disk> .

NOTE: Studio X52, Studio X32, and all Poly Touch Controllers use file-based encryption (FBE).

The Poly G7500 and Studio G/X family products save all local contacts to the local database residing on the device file system from which the .xml file is generated. When a user adds, deletes, or modifies contacts in the local contact directory, those details are stored in a local contact directory file.

The G7500 and Studio G/X family products also maintain a local call detail record (CDR) which contains call information such as local and remote party identification, number dialed, time and date of the call, and call duration. The CDR is enabled by default but can be disabled if required.

The local CDR data is saved automatically to the local database residing on the device file system. Only the administrator has access to the device file system based on the principles of "least privilege" and "need-to-know."

If the device is configured to use an optional Poly RealPresence Resource Manager System as a

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| Source from Where PI Collected | Categories of PI Collected | Business Purpose for Collection | Disclosed to the following Service Providers |
|---|---|---|--|
| Device Identifier Information | <ul style="list-style-type: none"> • Device ID • Device display name • IP address • MAC address (For both primary device and paired/ unpaired IP peripherals) • Serial number • PCS Number • PCS Account Code • System name • Device geolocation data including Time zone • Encryption key (remote) | <ul style="list-style-type: none"> • Internal research (product improvement, development, and analytics) • Activities to verify or maintain the quality (Product and Sales Engineering Support) • Detecting security incidents • Debugging | Azure (used by Poly Lens) |
| Device User Information | <ul style="list-style-type: none"> • User ID • SIP username • SIP address • SIP alias name • Admin name and password (hashed) • Local contacts • Log files • Tenant ID • Email address • Organization name • Active Directory server credentials | <ul style="list-style-type: none"> • Internal research (product improvement, development, and analytics) • Activities to verify or maintain the quality (Product and Sales Engineering Support) • Detecting security incidents • Debugging • Short-term, transient use (login) • Product functionality and features | Azure (used by Poly Lens) |
| Local and remote call participant Information | <ul style="list-style-type: none"> • Full Call detail record (CDR) • Dial string number • Call ID • Participant names (local and remote) • Participant IP addresses (local and remote) | <ul style="list-style-type: none"> • Internal research (product improvement, development, and analytics) • Activities to verify or maintain the quality (Product and Sales Engineering Support) • Detecting security incidents • Debugging • Short-term, transient use (login) | Azure (used by Poly Lens) |

provisioning server, the local contacts file, the device logs and the CDR data will be securely sent to the solution for backup. There is also a

configurable option for the user to stop uploading of the local contacts through a menu item accessible from the device's administrative web interface.

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For the set of usage data sent to Poly Lens, data is stored in a database server located in a data center in the United States that is SSAE 16 Type II certified and runs dedicated databases and application servers. When the HP | Poly database server receives data from the customer, it is verified for integrity, processed, and saved in the database.

HP | Poly may change the location of the database server and details of any such change shall be set forth in the latest copy of this white paper available on [HP | Poly's website](#).

The HP | Poly database and application servers reside in the Azure data center behind a fully patched firewall that is also managed. Access for any services not required by HP | Poly is blocked.

Data Portability

Contacts, call log data, call detail record (CDR) and configuration settings can be downloaded and saved to a separate storage device.

Data Deletion and Retention

Contact information on the local device can be cleared by the administrator from the web interface. An administrator can select this option to clear all the local contacts. For clearing of local device call log information, please refer to the product documentation.

All contact and call log data are deleted (but not overwritten) when the device is reset to factory default settings.

For details related to clearing of data stored in your organization's RealPresence Resource Manager System, please refer to the Privacy section of the [Operations Guide for Poly RealPresence Resource Manager System](#).

For the set of usage data sent to the Poly Lens cloud service, HP | Poly may retain customer data for as long as needed to provide the customer with any HP | Poly cloud services for which they have subscribed

and for product improvement purposes. When a customer makes a request for deletion to [HP's Chief Privacy and Data Protection Officer form](#), HP | Poly will delete the requested data within 30 days, unless the data is required to provide the service to customer.

HP | Poly may “anonymize” personal data in lieu of deletion. The anonymization process is irreversible and includes but is not limited to searching and sanitizing all customer-specific data (e.g., name, site information and IP address) with randomly generated alphanumeric characters.

Secure Deployment

Poly G7500 and Studio G/X family products are deployed and administered on-premises within the customer's environment. Deployment options are available to support a variety of scenarios and work environments. Please consult the product documentation for further details regarding deployment configurations and options.

Server Access and Data Security

All customer data sent to the HP | Poly cloud via wired or wireless (Wi-Fi) connection is encrypted both at rest and in transit using strong cryptography including AES-256 and TLS up to v1.2.

All customer data sent to the HP | Poly cloud is backed up daily in digital form using the Azure data factory. Normal access controls of authorized users and data security policies are followed for all backup data. No physical transport of backup media occurs. The backup data during rest and while in transit is encrypted using AES-256.

Servers are in a secure data center, with only authorized staff members having access. The servers are not directly accessible from outside the data center.

Cryptographic Security

Poly G7500 and Studio G/X family products use secure communication channels for all connections

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with content-sharing devices and over data networks. G7500 and Studio G/X family products implement cryptographic libraries on the system and will encrypt all data being transmitted. Data transfers use HTTPS data stream over port 443, using TLS 1.2 and symmetric encryption algorithms AES-128 and AES-256.

Poly G7500 and Studio G/X family products implement FIPS 140-2 certified cryptographic libraries on the system for all data transmission and will encrypt all data being transmitted. Modules and TLS cipher suites implemented in the products are open (i.e., publicly disclosed) and have been peer reviewed. Cryptographic libraries are regularly updated.

Data sent to HP | Poly, as well as data sent to the optional Poly RealPresence Resource Manager System, are protected with encryption as indicated.

Authentication

The customer's administrator can access Poly G7500 and Studio G/X family products for management and configuration by using the device's web interface. Access to the device's web interface requires administrator credentials to be entered via a web browser.

Disaster Recovery and Business Continuity

Poly G7500 and Studio G/X family products are deployed on customer premises. Primary responsibility for Disaster Recovery and Business Continuity resides with the customer. Additionally, Poly G7500 and Studio G/X family products are architected to provide high reliability, resiliency, and security.

HP | Poly has a Business Continuity and Disaster Recovery Plan reviewed and approved by management to ensure that we are appropriately prepared to respond to an unexpected disaster event. HP | Poly tests disaster recovery processes and procedures on an annual basis. We use the

results of this testing process to evaluate our preparedness for disasters and to validate the completeness and accuracy of our policies and procedures.

Security Incident Response

The HP Cybersecurity team promptly investigates reported anomalies and suspected security breaches on an enterprise-wide level. You may contact them directly at informationsecurity@hp.com

The HP Cybersecurity team works proactively with customers, independent security researchers, consultants, industry organizations, and other suppliers to identify possible security issues with HP | Poly products and networks. HP | Poly security advisories and bulletins can be found on the [HP Customer Support website](#).

Subprocessors

HP | Poly uses certain subprocessors to assist in providing our products and services. A subprocessor is a third-party data processor who, on behalf of HP | Poly, processes customer data. Prior to engaging a subprocessor, HP | Poly executes an agreement with the subprocessor that is in accordance with applicable data protection laws.

The subprocessor list [here](#) identifies HP | Poly's authorized subprocessors and includes their name, purpose, location, and website. For questions, please contact [HP's Chief Privacy and Data Protection Officer form](#).

Prior to engagement, suppliers that may process data on behalf of HP | Poly must undergo a privacy and security assessment. The assessment process is designed to identify deficiencies in privacy practices or security gaps and make recommendations for reduction of risk.

Suppliers that cannot meet the security requirements are disqualified.

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Additional Resources

To learn more about Poly G7500 and the Studio G/X family, visit our product [website](#).

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