

# HP Trade-In Program for Government, Health, and Education

## Program Brief



Introducing a program in compliance with the General Service Administration's (GSA) Federal Property Management regulations. If you are a Federal or State and local government customer, this program enables you to take advantage of market trade-in values while reducing the cost of new HP products.

An alternative to the traditional Excess/Surplus methodology, the HP Trade-In Program follows best practices learned in IT asset management from both the commercial and government markets while offering the highest market value available on trade-in.

[www.hp.com/go/ghetradein](http://www.hp.com/go/ghetradein)



## Federal Property Management Regulations (FMR) 102-39

If you have personal property that needs to be replaced, you can exchange or sell that property and apply the exchange allowance or sales proceeds to reduce the cost of similar replacement property. This allows for agencies to reduce their need for additional funding for the acquisition of replacement personal property.

### A comprehensive solution

As a result of HP's partnership with Market Velocity (MVI) Inc., HP Trade-In offers the most comprehensive, end-to-end Trade-In/IT Asset Management solution. MVI utilizes a network of remarketers whose qualifications include being GSA schedule holders for IT Asset Disposition and SBA Approved Vendors offering the following expertise:

- Holds Congressional Recommendation of disposal services
- Recognized Pro-NET & CCR registered vendor for IT asset management
- Administer Department of Defense (5220.22M) Forensic Data Scrub (available upon request)
- Nationwide assistance with all packaging, removal, and transportation of IT assets
- Donation processing
- Remarketing & Consignment services



### Process Overview

- Get a free quote using our online quote tool
- Complete the online process and receive your "Confirmation Email"
- Ship your trade-in equipment to MVI for processing within 30 days of completing your online trade (i.e. trade transaction date), 90 days for server and storage products
- Purchase your new HP Technology either 30 days prior to or 30 days following the trade transaction date
- Fax a copy of the "Confirmation Email" and purchase invoice to 770-925-9064 within 30 days of the trade transaction date
- Once your "Confirmation Email", purchase invoice, and trade-in unit(s) have been received, a rebate check will be issued within forty-five (45) calendar days
- For additional information, contact customer service via phone 1-888-593-3835 between the hours of 8:00 AM - 8:00 PM Eastern Time (Monday to Friday)

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