



**SOFTWARE LICENSE TRANSFER PROCESS SHEET**  
**HP 3000, HP 9000, SuperDome, Integrity, EVAs, and OpenView Products**

HP requires a formal ownership transfer when there has been a change in ownership for the following used software licenses:

- HP3000, e3000 servers,
- HP9000, SuperDome, Integrity servers,
- EVAs
- Systems with OpenVMS VAX, OpenVMS-Alpha, or Tru64-Unix products
- Mercury, Peregrine, Systinet, Opware, SPI Dynamics, Dialogue, AFP (Exstream), Output Server products
- HP OpenView products on any platform.

No transfer is needed for:

- Storage devices (except EVAs),
- VA disk arrays,
- Switches,
- Jukeboxes,
- Desktop PCs, Vectras, Kayaks, Evo's
- NetServers,
- Proliants,
- Workstations,
- - unless any of the above are running an OpenView product

The following products are not transferable:

- iCOD & iCAP software
- XP disk array software
- Micro Focus software
- MicroCOBOL software
- Microsoft software

**OpenVMS VAX, OpenVMS-Alpha, Tru64-Unix Contact Information**

To begin a transfer for OpenVMS VAX, OpenVMS-Alpha or Tru64-Unix products, please start at the following web site:

<http://www.hp.com/software/releases/releases-media2/slt/americas/va.html>

Phone: 800-277-8988 ext 14415  
Fax: 508-467-7091  
Mailing Address: Hewlett-Packard

**Hewlett-Packard Company**  
MS : SLT 4061  
19420 Homestead Road  
Cupertino, CA 95014  
Phone: 408-447-4418  
Fax: 408-796-5390  
[www.hp.com/go/slt](http://www.hp.com/go/slt)



CSLA Department MR01-3/DI  
200 Forest Street  
Marlborough, MA 01752

**Mercury, Peregrine, Systinet, Opware, SPI Dynamics, Dialogue, AFP (Exstream), & Output Server Products:**

To begin a transfer for Mercury, Peregrine, Systinet, Opware, SPI Dynamics, Dialogue, AFP (Exstream), & Output Server Products, please start at the following web site:

<http://www.hp.com/software/releases/releases-media2/slt/americas/mercury.html>

**For HP3000, HP9000, SuperDome, Integrity, EVA, and OpenView products, please follow the process below.**

There are five parts to a software right-to-use license transfer: the Request, the Proof, the Transfer Fee, the Software License Terms and the Authorization. Each of these five parts must be in place before HP will grant a right-to-use license.

**[1] THE REQUEST** – The current owner of the right-to-use licenses must send to HP’s Software License Transfer Group a written and signed request for the transfer. The easiest way to be sure to provide all the necessary information is to use HP’s Software License Transfer Request Form. Or the request can come on company letterhead.

The current owner of the right-to-use licenses, the Transferor, must sign this form.

All the address, contact and phone number information is required for the Transferee and the Transferor. Please write clearly! The same person cannot represent, or sign on behalf of both parties to the transfer.

The Hardware line must show:

- The System Type - i.e. N4000 or 937KS
- The Model Number – i.e. A3116AW
- The Serial Number of the server the software is loaded on

Or, if you are transferring multiple systems you can put “See Attached” on the hardware line and attach a list of the system serial numbers to be in the transfer.

If you are transferring HP OpenView products that are not on an Enterprise server please give us the Make, Model and Serial Number of one of the platforms that the product is running on so that we can identify the product. You do not need to provide proof of ownership for the Non-Enterprise/Non-HP platform.



The person representing the Transferee cannot sign the Request Form.

This form may be faxed to the SLT Group at 408-796-5390.

**[2] THE FEE** - A cost recovery fee of \$400 USD, plus applicable sales tax, is charged per server, per EVA, or per batch of OpenView products on non-server platforms. Sales tax is required for all transfers into/within the US. Sales tax is based on the location of the Transferee/New Owner. The payment should come with the Transfer Request. We can accept checks, money orders, Visa, Master Charge or American Express. If the Transferee has a tax exemption certificate, please enclose it with the Transfer Request. Checks and money orders must be sent directly to the HP SLT office in California.

**[3] THE PROOF** – Right-to-use licenses must have been purchased from Hewlett-Packard or an HP Authorized Reseller, or HP must have previously approved the transfer of these licenses. The Seller or Transferor is required to provide documentary proof to HP that they own the licenses to be transferred.

The proof must show the Product Number, Serial Number, User Levels and a list of the HP proprietary software to be transferred.

This can be done in one of four ways –

- A copy of the **INVOICE** for purchase of the hardware and software from HP or an HP Authorized Reseller OR
- A copy of a complete HP hardware and software **SUPPORT AGREEMENT/ CONTRACT OR**
- A copy of an **HP PACKING SLIP** listing the hardware and software, OR
- If purchased as used, a copy of the **SOFTWARE LICENSE TRANSFER AUTHORIZATION** – Exhibit F00, signed by HP.

**[4] THE SOFTWARE LICENSE TERMS – EXHIBIT E36S** – The Buyer/Transferee must sign HP's Software License Terms and the HP AS-IS document before HP will grant them a right-to-use license.

These terms are for used product and are different from the ones the customer may have signed for new product. These terms do not replace or over-ride any Master Agreement the customer may have.

The same person may NOT sign both the Transfer Authorization form and the Terms forms. This applies even if the transfer is for a merger, acquisition, buy-out, spin-off, or company split.

**[5] THE AUTHORIZATION** – Once HP's Software License Transfer Group has received BOTH the Request and the Proof, they will be used to draft the software and

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hardware specific Software License Transfer Authorization. The Authorization will be emailed or faxed to the seller/current owner/Transferor to review.

A representative of the seller/current owner/Transferor must sign the Authorization. Then the signed Authorization must be returned to HP. The transfer will not take place until the signed Authorization is received.

HP will execute the Authorization and send one original to the Transferee. The license transfer is not complete until the Transferee receives this document. When you receive it **Keep It!** A copy must be returned to HP for any future license transfers.

**TRANSFERS** will not take place until all five parts have been completed. The HP SLT Group is a facilitator of the transfer. The Current Owner/Seller/Transferor is responsible for contacting HP's Software License Transfer Group to initiate the transfer, and for the completion of all five parts of the transfer.

**SUPPORT** - Authorizations are not automatically sent to the HP Support Agreement Specialists. If you would like us to provide a copy to your specialist, or HP Sales Rep, please let us know whom you are working with.

**IF YOU HAVE A QUESTION THAT IS NOT COVERED ABOVE PLEASE LET US KNOW. WE WILL BE GLAD TO ASSIST YOU.**

**Contact Information:**

**Hewlett-Packard Company**  
MS: SLT 4061  
19420 Homestead Road  
Cupertino, CA 95014  
Phone: 408-447-4418  
Fax: 408-796-5390  
Web Site: [www.hp.com/go/slt](http://www.hp.com/go/slt)

HP-UX Codewords: 1-800-538-1733 or [hplicense.na@hp.com](mailto:hplicense.na@hp.com)  
HP OpenView Passwords: 1-800-326-0411 or [americas\\_password@cnd.hp.com](mailto:americas_password@cnd.hp.com)  
HP Support Agreements: 1-800-386-1115 or <http://www.esca.hp.com/>  
HP Support Response Center: 1-800-633-3600 or <http://www.hp.com/country/us/en/wwcontact.html>  
HP Order Fulfillment Center: 1-800-386-1117  
Software Depot (purchase licenses): <http://h20293.www2.hp.com/>