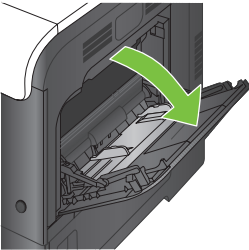
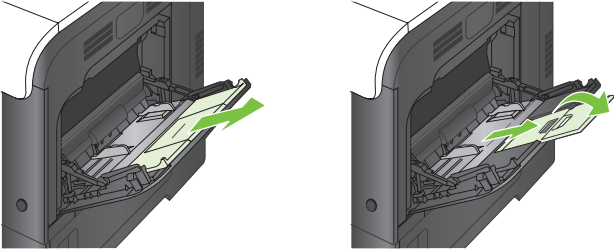
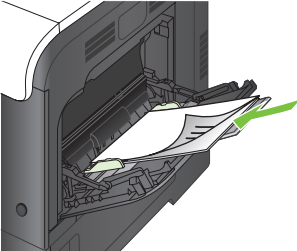
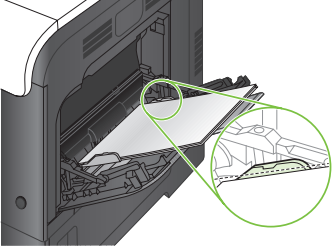


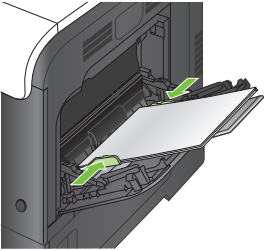
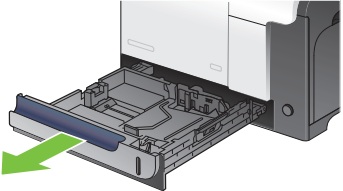
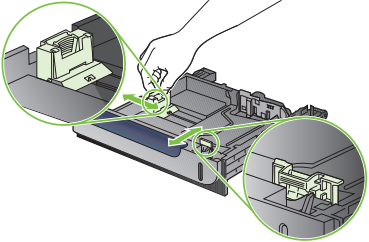
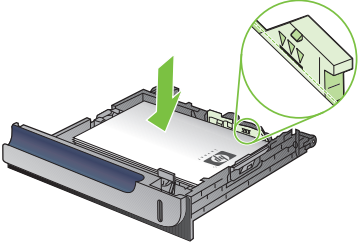


Load paper and print media

How do I?	Steps to perform
<p data-bbox="92 376 262 411">Load Tray 1</p> <p data-bbox="92 480 672 536">CAUTION: To avoid jams, never add or remove paper from Tray 1 during printing.</p>	<ol data-bbox="716 347 1312 1220" style="list-style-type: none"><li data-bbox="716 347 892 375">1 Open Tray 1.<li data-bbox="716 619 1312 675">2 Fold out the tray extension to support the paper and set the side guides to the correct width.<li data-bbox="716 890 1312 946">3 Load paper in the tray face down and the short, top edge going into the product first.<li data-bbox="716 1169 1312 1225">4 Make sure the stack fits under the tabs on the guides and does not exceed the load-level indicators.    

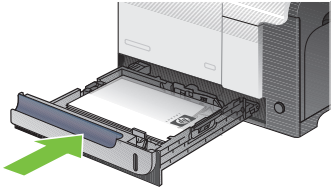

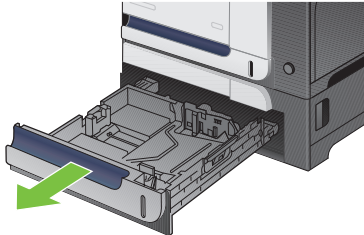
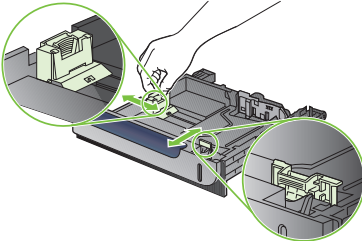




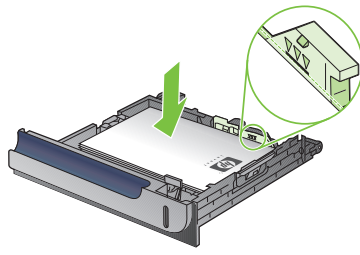
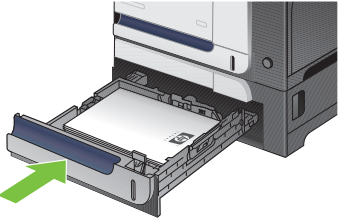

How do I?	Steps to perform
<p>Load Tray 1 (continued)</p>	<p>5 Adjust the side guides so that they lightly touch the paper stack but do not bend it.</p> 
<p>Load Tray 2</p> <p>CAUTION: Do not print envelopes, labels, postcards, or unsupported sizes of paper from the Tray 2. Print these types of paper only from Tray 1.</p>	<p>6 Slide open the tray.</p> <p>NOTE: Do not open the tray while it is in use.</p>  <p>7 Adjust the paper-length and paper-width guides by squeezing the adjustment latch and sliding the guides to the size of the paper being used.</p>  <p>8 Load paper into the tray face up. Check the paper to verify the guides lightly touch the stack, but do not bend it.</p> <p>NOTE: To prevent jams, do not overfill the tray. Be sure the top of the stack is below the tray full indicator.</p> <p>NOTE: If the tray is not adjusted correctly, an error message might appear during printing or the paper might jam.</p> 





How do I?	Steps to perform
<p>Load Tray 2 (continued)</p>	<p>9 Slide the tray into the product.</p>  <p>10 The control panel shows the tray's paper type and size. If the configuration is not correct, follow the instructions on the control panel to change the size or type.</p> 
<p>Load standard-sized paper into Tray 3</p>	<p>1 Slide open the tray.</p> <p>NOTE: Do not open the tray while it is in use.</p>  <p>2 Adjust the paper-length and paper-width guides by squeezing the adjustment latches and sliding the guides to the size of the paper being used.</p> 

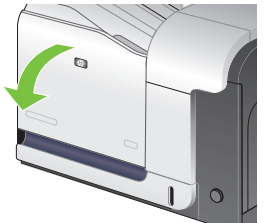
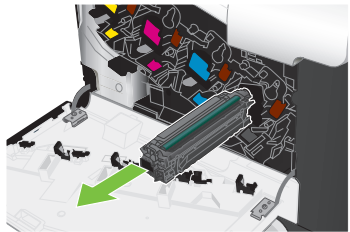
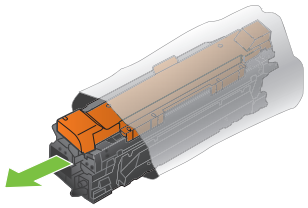


How do I?	Steps to perform
<p>Load standard-sized paper into Tray 3 (continued)</p>	<p>3 Load paper into the tray face up. Check the paper to verify the guides lightly touch the stack, but do not bend it.</p> <p>NOTE: To prevent jams, do not overfill the tray. Be sure the top of the stack is below the tray full indicator.</p> <p>NOTE: If the tray is not adjusted correctly, an error message might appear during printing or the paper might jam.</p> <p>4 Slide the tray into the product.</p> <p>5 The control panel shows the tray's paper type and size. If the configuration is not correct, follow the instructions on the control panel to change the size or type.</p>   



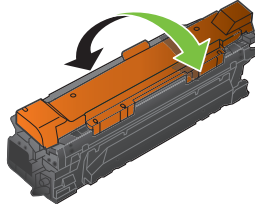
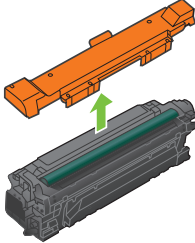
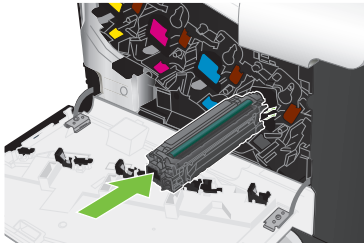
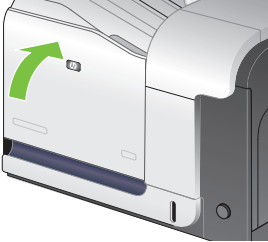


Change print cartridges

How do I?	Steps to perform
<p data-bbox="86 343 430 379">Change print cartridges</p> <p data-bbox="86 566 693 651">CAUTION: If toner gets on clothing, wipe it off with a dry cloth and wash the clothes in cold water. Hot water sets toner into fabric.</p>	<ol data-bbox="714 311 1312 1021" style="list-style-type: none"><li data-bbox="714 311 1312 375">1 Open the front door. Make sure that the door is completely open.<li data-bbox="714 566 1312 630">2 Grasp the handle of the used print cartridge and pull out to remove.<li data-bbox="714 853 1312 917">3 Remove the new print cartridge from its protective bag.<li data-bbox="714 933 1312 1021">4 Store the used print cartridge in a protective bag. Information about recycling used print cartridges is on the print-cartridge box. <p data-bbox="714 1053 1312 1117">NOTE: Be careful not to damage the memory tag on the print cartridge.</p>   





How do I?	Steps to perform
<p data-bbox="92 300 596 336">Change print cartridges (continued)</p> <p data-bbox="92 544 579 571">CAUTION: Avoid prolonged exposure to light.</p> <p data-bbox="92 676 674 730">CAUTION: Do not touch the green roller. Doing so can damage the cartridge.</p>	<p data-bbox="716 272 1304 327">5 Grasp both sides of the print cartridge and distribute the toner by gently rocking the print cartridge.</p>  <p data-bbox="716 544 1287 598">6 Remove the orange protective cover from the print cartridge.</p>  <p data-bbox="716 810 1274 865">7 Align the print cartridge with its slot and insert the print cartridge until it clicks into place.</p>  <p data-bbox="716 1075 968 1102">8 Close the front door.</p> 





Replace the toner collection unit

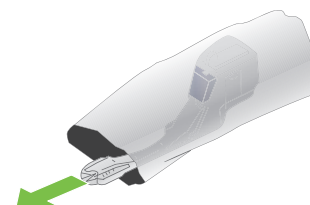
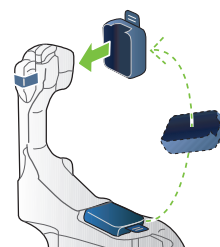
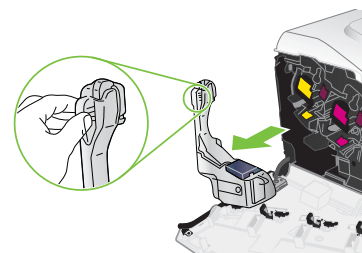
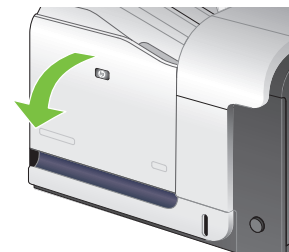
How do I?

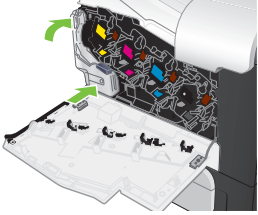
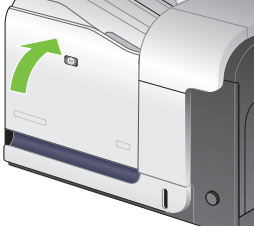
Replace the toner collection unit

NOTE: The toner collection unit is designed for a single use. Do not attempt to empty the toner collection unit and reuse it. Doing so could lead to toner being spilled inside the product, which could result in reduced print quality.

Steps to perform

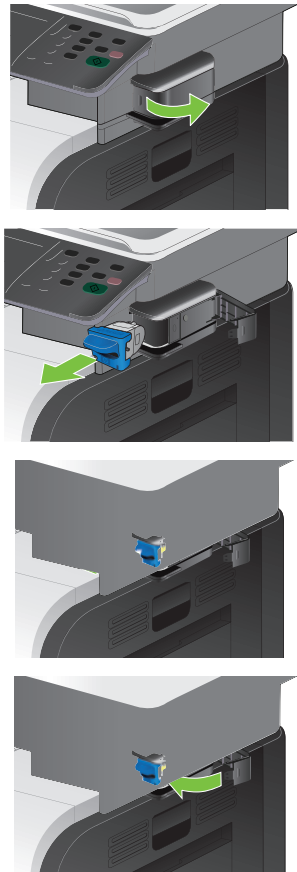
- 1 Open the front door. Make sure that the door is completely open.
- 2 Grasp the blue label at the top of the toner collection unit and remove it from the product.
- 3 Place the attached blue cap over the blue opening at the top of the unit.
- 4 Remove the new toner collection unit from its packaging.



How do I?	Steps to perform
<p data-bbox="94 300 552 371">Replace the toner collection unit (continued)</p> <p data-bbox="94 587 688 647">NOTE: If the toner collection unit is not installed correctly, the front door does not close completely.</p>	<p data-bbox="716 272 1314 355">5 Insert the bottom of the new unit into the product first and then push the top of the unit until it clicks into place.</p>  <p data-bbox="716 592 972 616">6 Close the front door.</p> 



Replace staples

How do I?	Steps to perform
Load staples	<ol style="list-style-type: none"><li data-bbox="730 316 1008 343">1 Open the stapler door.<li data-bbox="730 542 1344 622">2 If you are replacing a staple cassette (for example, if the staple cassette has run out of staples), remove the staple cassette from the product.<li data-bbox="730 774 1312 829">3 Insert a new staple cassette into the opening inside the stapler door.<li data-bbox="730 997 1008 1024">4 Close the stapler door. 



HP Color LaserJet CM3530 MFP Series – Manage and maintain

Clean the paper path from the product control panel

How do I?	Steps to perform
<p data-bbox="94 343 577 375">Create and use the cleaning page</p> <p data-bbox="94 399 682 486">Run the product cleaning page to keep the fuser free of toner and paper particles that can sometimes accumulate.</p>	<ol data-bbox="724 319 1144 574" style="list-style-type: none"><li data-bbox="724 319 1144 343">1 Scroll to and touch Administration.<li data-bbox="724 399 1144 422">2 Scroll to and touch Print Quality.<li data-bbox="724 502 1144 526">3 Touch Calibration/cleaning.<li data-bbox="724 550 1144 574">4 Touch Process cleaning page.



