



LASERJET MFP WIZARD CONSOLE

Scan-to-Email Default Setup • Scan-to-Email Quick Set • Save-to-Folder Quick Set

Three new HP setup wizards help you quickly and easily configure the digital sending features on your HP LaserJet multifunction printer (MFP). Scan and send documents directly to a destination folder or to an email address. Reach customers more efficiently, cut costs, and reduce your carbon footprint—using less paper, filing folders, envelopes, and stamps.

Save time and resources

Use the Save-to-Folder function of your HP LaserJet MFP to help reduce your environmental impact. With digital filing, you can drastically cut down on paper and printing costs as well as the space needed to file all those pounds of paper.

Convert hard-copy documents into digital files for distribution and storage—it's as easy as pushing a button. Scan documents and save them to specific folders as PDF files.¹ Using your computer, you can rename documents and retrieve files for editing, emailing, and reprinting.

Increase productivity

Replace paper communications with digital ones and save printing and mailing costs while reaching customers more effectively. With Scan-to-Email, you can scan and send PDFs to email addresses directly from your device.

Count on fast, simple setup

These free utilities provide straightforward, step-by-step instructions, so you'll be scanning and sending in no time.

The **Scan-to-Email Default Setup Wizard** helps you link your MFP to your email server, then set up default email and scan settings. Some products include the **Scan-to-Email Quick Set Wizard**, which helps you manage often used Scan-to-Email favorites, as well as set up default scan settings. Scanning to email can be a great time-saver when communicating with customers, vendors, or even co-workers.

The **Save-to-Folder Quick Set Wizard** helps you create destination folders on your computer using Quick Sets. It walks you through configuring the default scan settings that will be applied when scanning to each folder. Now you can start digitally filing your documents for easy storage and retrieval.

¹ Must have Adobe® Reader®. Available for free download at <http://get.adobe.com/reader>.

It's **EASY** to set up and use Save-to-Folder and Scan-to-Email.

1 Locate the HP LaserJet MFP Wizard Console

Find the HP LaserJet MFP Wizard Console on the installation CD included with your new HP MFP (select **More options**, then **Configure Product**), or you can download the console at www.hp.com/go/HPLJWizardConsole.

2 Run the setup wizards

The Save-to-Folder and Scan-to-Email setup wizards make it a snap to set up your HP LaserJet MFP's digital sending capabilities.

The **Scan-to-Email Default Setup Wizard** helps you link your MFP to your email server. It also helps set up default email settings such as name and address, subject, and email message text. Finally, you can specify default scan settings to be applied when scanning to email—including scan type, resolution, file type, and quality.

Some products include the **Scan-to-Email Quick Set Wizard**, which sets up Scan-to-Email favorites, as well as default scan settings.

The **Save-to-Folder Quick Set Wizard** helps you choose the device from which you want to scan documents and create destination folder(s) using Quick Sets. The folders are protected by user names and passwords. You can specify default scan settings to be applied when scanning to the folder.



3 Scan and send from your MFP

After you have set up the destination folders and configured email settings, it's quick and simple to scan and send a document. Place your document face-down on the scanner glass or use the device's automatic document feeder (ADF) for hands-free scanning. (Be sure to check the paper orientation symbol on the ADF to know whether the paper should be face up or face down.) From the MFP's control panel, scan and send the document to a destination folder or as an attachment to an email message.

TECHNICAL SPECIFICATIONS	HP LaserJet MFP Wizard Console
Supported operating systems	Microsoft® Windows® 2000 32 bit, Windows 2003 Server 32 bit and 64 bit, Windows XP® 32 bit and 64 bit, Windows Vista® 32 bit and 64 bit
Required network components	TCP/IPv4 network connectivity to any HP MFP being configured by the wizard; domain or workgroup membership and configuration NOTE The HP LaserJet MFP Wizard Console does not support connecting to the device over USB
System requirements	Minimum processor speed: 800 MHz; minimum memory: 512 MB
Supported products	For product compatibility and the latest firmware, please see www.hp.com/go/HPLJWizardConsole
Language support	English, French, Italian, German, Spanish, Mid-Atlantic, Danish, Dutch, Finnish, Norwegian, Swedish, Brazilian Portuguese, Portugal Portuguese, Russian, Turkish, Polish, Czech, Hungarian, Korean, Simplified Chinese, Traditional Chinese, Japanese
Support	Some of the following services are provided for the United States only. Services similar to those listed below are available in other countries/regions. Phone: See your MFP's User Guide or the in-box flyer for HP Customer Support telephone numbers for your region, or call your local authorized HP dealer. Web: Online technical support is available at: www.hp.com/support

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